



POCONO FOOD TRUCK FESTIVAL CRAFT VENDOR APPLICATION

- WHERE:** Shawnee Mountain
401 Hollow Road, East Stroudsburg, PA 18301
- WHEN:** Saturday & Sunday, October 10 & 11, 2026
11:30 am to 5:00 pm both days
- SET-UP:** **Day before event** – Friday, October 9, 2026 from 11:00 am to 6:00 pm
Day of event – Saturday, October 10, 2026 from 7:00 am to 10:00 am
*All additional vehicles **MUST** be moved out of the festival grounds by 10:00 am on the day of the festival. Necessary inspections will begin prior to opening.*
- DEADLINE:** All applications must be submitted by September 1, 2026.
- VENDOR SPACE:** Booth space is limited to a single 12'x12' booth (including all wires, stakes, poles, etc.) All items being sold or displayed must be contained in booth space.
- ELECTRICITY:** Vendors must list all electrical connections on application. Electrical arrangements must be made at time of registration. 15 amp/110 volt only. Last minute electrical changes will not be accepted. All generators must be approved by Shawnee Mountain.
- INTERNET:** Vendors must provide their own internet for POS transactions
- WEATHER:** The festival will not be cancelled because of rain. This is an outdoor event; be prepared for any type of weather. Tents, canopies and pop-ups must be secured to withstand the weather. You must secure your booth in case of windy conditions.
- CERTIFICATE OF INSURANCE:** A current Certificate of Insurance is required for all vendors naming Shawnee Mountain as an additional insured. Certificate of Insurance is required before set-up.
- REQUIREMENTS:** The exhibitor will be responsible to be open during the entire festival. You cannot vacate early. Your booth must be neat, attractive and well-maintained. Signage with visible and clear pricing is required. You are responsible for setting up, maintaining and removing your own booth, merchandise and trash.
- CONTACT US:** Jenny Fuller
Phone: 570-807-3079
Email: jfuller@shawneemt.com
Mailing Address: Shawnee Mountain
PO Box 339
Shawnee-on-Delaware, PA 18356
Attn: Festival Committee
- APPLICATION CHECKLIST:** Please mail or email the following items for approval:
- Application
 - Payment
 - Affirmation & Liability Release
 - Certificate of Insurance
 - Photo of your booth / any high-quality photos for our website and advertising

KEEP THIS COVER SHEET FOR YOUR INFORMATION



POCONO FOOD TRUCK FESTIVAL CRAFT VENDOR APPLICATION

Business Name: _____

Contact Name: _____ Phone: _____ - _____ - _____

Street or PO Box: _____

City: _____ State: _____ Zip: _____

E-mail Address (required): _____

Nature of goods to be sold: _____

Number of vehicle passes (max 2): _____ Anticipated date & time of set-up: _____

Do you have (please circle): Facebook, Twitter, Instagram Hashtag: _____

The deadline is September 1, 2026. Vendor hereby requests permission to display and sell the products and/or services listed above. Further, the POCONO FOOD TRUCK FESTIVAL (PFT), and SHAWNEE MOUNTAIN, reserve the right to approve any product/item a vendor may wish to sell or dispense as well as limit the number of concessions selling the same product/item. DO NOT bring items to the Festival unless previously approved. On the day of the Festival, our standards committee will be monitoring compliance.

I have read and understand and will abide with POCONO FOOD TRUCK FESTIVAL general information, procedures, rates and conditions.

By signing this application, I acknowledge that the Festival is subject to various weather conditions and state and federal safety and health regulations. No refund of application fees. Exhibits must remain open until closing. No vehicles will be permitted to enter, or leave the festival until the event is cleared and Shawnee Mountain staff has stated vehicles can move. This is for the safety of vendors and guests and will be strictly upheld.

Applicant Signature: _____ Date: _____

Please Print Name: _____

The above named has read and understands the general information, procedures and conditions and seeks admission as a concessionaire.

Shawnee Mountain reserves the right to refuse any application. Submission of this application does not guarantee a space.



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_____ 12'x12' Vendor Space \$150 if paid after September 22, 2026	\$100.00	= \$ _____
_____ Electricity (15 amp/110 volt only) Extension cords & lights not provided	\$60.00 (per line)	= \$ _____
Total Amount Enclosed		= \$ _____

NOTE: Electrical arrangements must be made prior to your arrival. Last minute electrical changes will not be accepted. Generators are permitted if they are quiet. If you would like your generator approved in advance please send a photo with details along with this application. All generators will also be checked/approved by Shawnee Mountain at event check in.

PAY BY CHECK

Please make all checks payable to **Shawnee Mountain**

Mail to:

Shawnee Mountain
PO Box 339
Shawnee on Delaware, PA 18356
ATTN: Festival Committee PFT

PAY BY CREDIT CARD

Please call Shawnee Mountain directly to pay by credit card. Please note a 3% transaction fee will be added to all credit card payments.

Checks will not be cashed, and credit cards will not be charged, until you are approved as a vendor.



AFFIRMATION & LIABILITY RELEASE

I, _____, hereby affirm that I have been well advised and thoroughly informed of the inherent hazards and policies of the event. I know that by participating in the **2026 POCONO FOOD TRUCK FESTIVAL**, I am exposing myself to certain known and unknown liabilities in my direct and indirect actions with the public and invitees of this event. I also understand that if I choose to hire help for the event, that I am directly responsible for their actions or injury. I hereby personally assume all risks associated with my voluntary participation in this event for any harm, injury or damage that may befall me or any employee or temporary help, as a result of my participation, whether foreseen or unforeseen.

I understand and agree that Shawnee Mountain located in Monroe County in the state of Pennsylvania, their members and/or directors and officers may not be held liable in any way for any occurrence in connection with my participation in the **2026 POCONO FOOD TRUCK FESTIVAL** that may result in injury, death, or other damages to me or my family, heirs, or assigns, and in consideration of being allowed to participate in this event, I hereby personally assume all risks in connection with said event for any harm, injury, or damage that may befall me, including all risks connected therewith, whether foreseen or unforeseen; and further to save and hold harmless said event and persons from any claim by me, or my family, estate, heirs, or assigns arising out of my participation in this event.

I further state that I am of lawful age and legally competent to sign this affirmation and release, or that I have acquired the written consent of my parents or guardians; that I understand the terms herein are contractual and not a mere recital; and that I have signed this document of my own free will.

It is my intention by this instrument affirmed by my signature below to exempt and release **2026 POCONO FOOD TRUCK FESTIVAL** and Shawnee Mountain, their members, directors and officers from all liability whatsoever for personal injury, employer's liability and workers' compensation, property damage or wrongful death arising out of or in the course of my participation in this event.

I HAVE FULLY INFORMED MYSELF OF THE CONTENTS OF THIS AFFIRMATION AND RELEASE BY READING IT BEFORE I SIGN IT.

Company Name

Signature of Participant

Date

Print Name